

CITY OF SHANNON HILLS

January 16, 2018

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation by Toni Blackwell, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Benca, present
Treasurer Meyers, present
Recorder Baker, absent



Mrs. Meyers presented the financial report. Alderman Bennett made a motion to accept, Alderman Anderson made the second: and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Anderson made a motion to accept, Alderman Bennett seconded: and the motion passed unanimously.

Department head reports were presented. Thank you to all the water and street departments for clearing the roads during the bad weather.

OLD BUSINESS

Park Update:

We are working to close out Phase III and waiting to start Phase IV.

State Street Aid:

Received grant for \$250,000.00 for overlay on Sardis, Joan, Vimy Ridge, should be able to start work 3rd or 4th quarter.

NEW BUSINESS

Meeting times, procedures and rules: Alderman Bennett made a motion to keep everything the same, Alderman Anderson seconded; and motion passed unanimously.

Ordinance 2018-01 Authorizing treasurer/ Fulltime Employment: Patrick Benca read the ordinance in its entirety. After discussion, Alderman Kandlbinder made motion to approve Ordinance 2018-01, Alderman Anderson seconded; and motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2018-01 to agenda for the second reading, reading title only. Alderman Frala seconded, and motion passed unanimously. Mr. Benca read title only. Alderman Bennett made motion to approve Ordinance 2018-01, Alderman Anderson seconded; motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules to add Ordinance 2018-01 to agenda for the third and final reading, reading title only. Alderman Blackwell seconded; and motion passed unanimously. Mr. Benca read the title only. Alderman Kandlbinder made motion to approve Ordinance 2018-01, Alderman Anderson seconded; motion passed unanimously.

Resolution 2018-01 Balancing 2017 Budget: Mr. Benca read the resolution, after discussion Alderman Hatcher made a motion to approve, Alderman Anderson seconded; motion passed unanimously.

Lemons Engineering Contract: After some discussion, Alderman Hatcher made a motion to approve the contract, Alderman Blackwell seconded; motion passed unanimously.

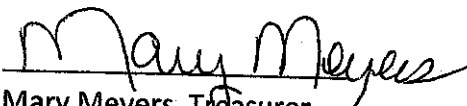
Sidewalk Master Plan: After some comments from Mayor Kemp and discussion motion to approve was made by Alderman Hatcher, seconded by Alderman Blackwell; motion passed unanimously.

Statement of Financial Interest: Mayor Kemp reminded everyone financial statements must be in Recorder's office by January 31, 2018 at 5pm.

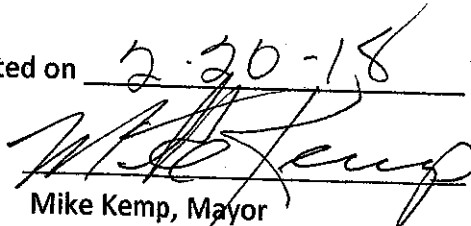
Circus: discussion about the Circus coming to town in April.

Motion to adjourn was made by Alderman Kandlbinder; seconded by Alderman Anderson; motion passed unanimously. Meeting was adjourned at 7:30

Respectfully submitted,


Mary Meyers, Treasurer

The above minutes were approved as written/corrected on 2-20-18


Mike Kemp, Mayor


City of Shannon Hills, AR
Mike
Kemp
Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
February 20, 2018**

The meeting was called to order by Mayor Kemp at 7:16 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, absent
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Anderson made a motion to accept Alderman Bennett made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made a motion to accept minutes as correction (typo in date), Alderman Kandlbinder seconded; and the motion passed unanimously

Department head reports were provided to the Council. There were no comments.

Old Business:

Shamrock Park Update. Mayor Kemp stated we are in the process of completing Phase III and having ongoing meetings regarding Phase IV.

State Street Aid Grant. The city has been granted \$250,000 for overlay on Shannon Hills Drive, Joan, Sardis, and Vimy Ridge. There may be enough to overlay 111, but it is unsure at this time.

New Sidewalk Grant. The city has been granted \$50,000 from MetroPlan in order to put a sidewalk in front of Davis Elementary.

Property Acquisition Update. Mayor Kemp informed the council that Attorney Benca has taken over the action regarding the Hall Property.

New Business:

1. Resolution 2018-02, Festival Advertising Grant. Resolution 2018-02 was presented to the council in order to proceed with obtaining the grant. After discussion, Alderman Bennett made a motion to accept, and Alderman Kandlbinder made the second. The motion passed unanimously.

2. Ordinance 2018-02, 2014 Arkansas Energy Code. Mayor Kemp advised the council that this ordinance must be passed in order to ensure that all contractors and builders adhere to the policies therein. After the ordinance was read in its entirety by Attorney Benca and after discussion, Alderman Kandlbinder made a motion to accept, Alderman Anderson provided the second. The first reading was passed unanimously by roll call vote with Aldermen Blackwell and Hatcher both absent.

A motion to suspend the rules and add the ordinance to the agenda for the second reading, reading the title only, was made by Alderman Bennett and seconded by Alderman Kandlbinder. Said motion passed unanimously. Attorney Benca read the title of the ordinance, Alderman Kandlbinder made a motion to approve with a second by Alderman Anderson. Said motion passed unanimously by roll call vote with Aldermen Blackwell and Hatcher absent.

A motion to suspend the rules and add the ordinance to the agenda for the third and final reading, reading the title only, was made by Alderman Kandlbinder and seconded by Alderman Bennett. Said motion passed unanimously. Attorney Benca read the title of the ordinance, Alderman Kandlbinder made a motion to approve with a second by Alderman Bennett. Said motion passed unanimously by roll call vote with Aldermen Blackwell and Hatcher absent.

3. Southwest Trail Connector. Mayor Kemp informed the council that there may be a parcel of property soon available on Dublin Drive which may benefit with city by being a connector to the proposed Southwest Trail. After discussion, the council decided that if there is any interest by the city, this issue will be revisited.
4. Resolution 2018-03, Purchase Easements and Right-of-Way. This resolution allows the purchase of the required easements and rights of way on County Line Road as noted above. The resolution was read by Attorney Benca, and after a short discussion, Alderman Kandlbinder made a motion to accept. The second was provided by Alderman Bennett, and the motion passed unanimously.

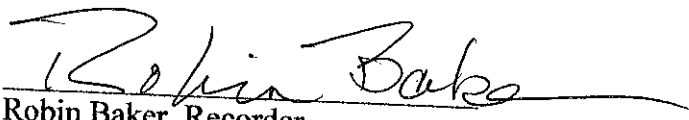
Other Business:

Alderman Anderson advised that Davis Elementary will again provide food this summer for students.

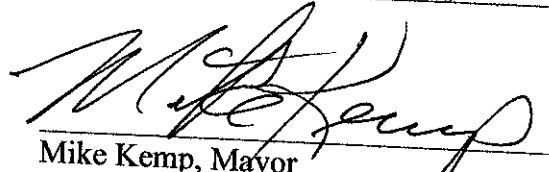


There being no further business brought before the Council and no comments from the floor, Alderman Anderson made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:54 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 3-20-18.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
March 20, 2018**

The meeting was called to order by Mayor Kemp at 7:01 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Hatcher made a motion to accept, Alderman Blackwell made the second; and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Bennett made a motion to accept minutes as written, Alderman Anderson seconded; and the motion passed unanimously

Department head reports were provided to the Council. Alderman Blackwell asked Chief Spears about the ban on pit bulls and whether the city is liable for any issues. Attorney Benca stated he would research the issue and advise the council.

Old Business:

Shamrock Park Update. Mayor Kemp stated the big poles were removed, and the post shade will soon be installed. He also advised restrooms are included in Phase IV, and we are still waiting to find out if the offer will be accepted for the adjacent property.

Property Acquisition Update. Mayor Kemp informed the council that the matter is still pending.

New Business:

1. Ordinance 2018-03, Annual Tax Millage. Ordinance 2018-03 was presented to the council. After discussion, Alderman Bennett made a motion to accept, and Alderman Kandlbinder made the second. After a voice vote of six aye votes, the motion passed.

Alderman Anderson made a motion to suspend the rules and add Ordinance 2018-03 to the agenda for the second reading, reading the title only. Alderman Blackwell provided the second, and the motion passed unanimously.

Alderman Kandlbinder made a motion to accept Ordinance 2018-03, Alderman Frala seconded, and after a voice vote of six ayes, the motion passed.

Alderman Frala made a motion to suspend the rules and add Ordinance 2018-03 to the agenda for the third and final reading, reading the title only. Alderman Bennett provided the second, and the motion passed unanimously.

Alderman Anderson made a motion to accept Ordinance 2018-03, Alderman Hatcher seconded, and after a voice vote of six ayes, the motion passed.

2. Mayor Kemp gave the State of the City address, stating the City is in good shape.

Other Business:

Chief Spears advised the council that he was as yet unable to locate city parking ordinances necessary to enforce parking violations. The council added such an ordinance to the agenda. Attorney Benca read Ordinance 2018-04 and during the discussion, after some discussion Alderman Bennett made a motion to approve the first reading, and Alderman Hatcher provided the second. After further discussion, Alderman Bennett amended his motion to state that Ordinance 2018-04 would be passed at the next regular council meeting which would give the public time to be notified. Alderman Hatcher again seconded, and that motion passed unanimously.

Mayor Kemp introduced Keith Andrews to the council and advised Mr. Andrews was interested in serving on both the Parks Committee and the Planning Commission. Alderman Hatcher made a motion to increase the size of the planning commission and parks committee and approve the appointment of Keith Andrews to both with Alderman Frala giving the second. The motion passed unanimously.

Ms. Meyers informed the council that the actual tickets for the circus should be received by the end of the week and available for the council to sell. There have already been 145 tickets sold in advance. She also advised that if we sell 200 advance tickets, the city will have its deposit refunded. Additionally, should anyone wish to hang a banner at the circus, the cost will be \$200.

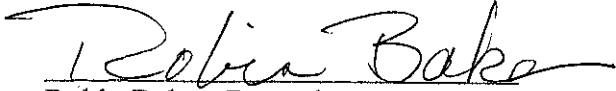
Ms. Meyers also advised that there will be a press conference regarding the state opioid resolution at the state capital tomorrow at 2:30. All council members were encouraged to attend.

The council was reminded that Drug Take-Back Day is April 28, the Easter egg hunt at Mission by the Creek is March 31, and the city-wide yard sale is April 28th and clean-up day is May 5. The council was also informed that the Church of Christ, along with Healing Waters, is having a community get-together at the park on April 29.

City of Shannon Hills, AR
**Mike
Kemp
Mayor**

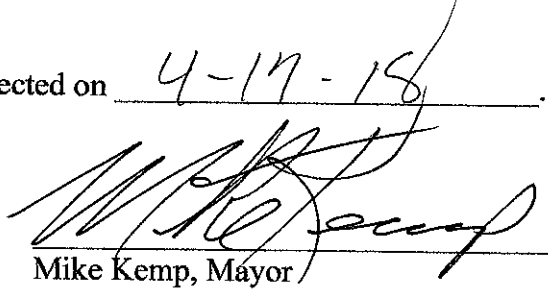
There being no further business brought before the Council and no comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:48 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 4-17-18.



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
June 19, 2018**

The meeting was called to order by Mayor Kemp at 7:02 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial reports for May and June. Alderman Bennett made a motion to accept the financial reports, Alderman Blackwell seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept the minutes as written, Alderman Bennett seconded; and the motion passed unanimously.

Department head reports were provided to the Council. Chief Spears requested the council review the ordinances regarding pit bulls and vicious dogs. The council agreed to review these at the July meeting.

Old Business:

Shamrock Park Update. Mayor Kemp advised the shade structure has arrived. A drainage culvert was discovered during installation and this led to a redrawing of the plans. Once these are received and a new pole arrives, installation can proceed and Phase IV can go ahead.

Hazard Mitigation Grant Update. Mayor Kemp advised the council that the grant must be limited to floodway only and does not apply to the floodplain. He further advised that when discussing this grant with constituents, to be careful to use the correct verbiage.

Mosquito Control Update. Spraying has begun and the city has not received any complaints, only favorable comments.

New Business:

1. Ordinance 2018-04, Clear Passage and Parking (amending earlier ordinances). Ordinance 2018-04 was presented to the council and read by Attorney Benca. After discussion, Alderman Kandlbinder presented the motion to approve the first reading of this

ordinance. Alderman Blackwell provided the second. After a voice vote of four ayes (Aldermen Hatcher and Frala absent), the motion passed unanimously.

Alderman Bennett made a motion to suspend the rules and place this ordinance on the agenda for the second reading, reading the title only. Alderman Anderson gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman Bennett made a motion to accept the ordinance for the second reading and Alderman Anderson seconded. After a voice vote of four ayes (Aldermen Hatcher and Frala absent), the motion passed unanimously.

Alderman Anderson made a motion to suspend the rules and place this ordinance on the agenda for the third and final reading, reading the title only. Alderman Kandlbinder gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman Kandlbinder made a motion to accept the ordinance for the third and final reading, and Alderman Anderson gave the second. After a voice vote of four ayes (Aldermen Hatcher and Frala absent), the motion passed unanimously.

2. **Inspection Fee Structure.** The council was provided copies of Ordinances 84-02, 84-03, 86-03 for their review. The new fees suggested are \$50.00 for plumbing and gas and \$50.00 for electrical. The mayor will research if there are any other related ordinances and the council will review in July.
3. **Fallfest Funding.** Attorney Benca read Resolution 2018-06. After discussion, Alderman Bennett made a motion to accept, Alderman Kandlbinder provided the second, and the motion passed unanimously.
4. **Opioid Litigation Update.** Mayor Kemp presented an article relating to Arkansas Opioid Litigation in Arkansas where the state, the counties and cities are leading the charge against the drug industry. Attorney Benca stated he didn't have a chance to review this document, but would do so and advise the council as soon as possible if any action is needed.
5. **Movies in the Park.** This Saturday, "I Can Only Imagine" will be the movie and it will start at dusk, weather permitting.

Other Business:

Mayor Kemp presented the council with a flow chart showing the Eminent Domain Process in Arkansas. Attorney Benca will send another email to the attorney representing the Hall property and advise of the response, if any. Mayor Kemp stated the process for us is at approximately Step 7. Attorney Benca advised the council that further authorization from the council will be needed in order for he and the mayor to proceed with eminent domain. Alderman Bennett made a motion to allow Attorney Benca and Mayor Kemp to proceed with any necessary action to proceed with eminent domain regarding this property. Alderman Kandlbinder provided the second, and the motion passed unanimously.

City of Shannon Hills, AR
Mike
Kemp
Mayor

Alderman Bennett told the council he would be out of town and unavailable for the meeting on July 17. He made a motion to move the July meeting to July 24. Alderman Anderson gave the second, and the motion passed unanimously.

There being no further business brought before the Council and no comments from the floor, Alderman Anderson made a motion to adjourn, seconded by Alderman Blackwell. The motion passed unanimously, and the meeting was adjourned at 7:53 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 7-24-18.

Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
April 17, 2018**

The meeting was called to order by Mayor Kemp at 7:02 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Mayor Kemp introduced Mr. Davis, the new principal at Davis Elementary School.

Treasurer Meyers presented the financial report and answered questions from aldermen. Alderman Bennett made a motion to accept the financial report, Alderman Anderson seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept the minutes as written, Alderman Anderson seconded; and the motion passed unanimously.

Department head reports were provided to the Council. Mayor Kemp advised Mr. Passmore would be out for the next six to eight weeks on medical leave. Ms. Meyers will order a fruit basket to be sent, and the council agreed to pay for this by donations.

Old Business:

Shamrock Park Update. Mayor Kemp stated the shade structure has arrived and we are waiting for installation.

Property Acquisition Update. Mayor Kemp informed the council that the matter is still pending. The offer is still pending and waiting to hear from the realtor.

New Business:

1. **Sidewalk Grant-Ordinance 2018-04.** Ordinance 2018-04 was presented to the council and read by Mayor Kemp. The mayor noted this grant applies to a sidewalk in front of Davis Elementary. In total, there are four separate grants regarding sidewalks, one of which applies to sidewalks on Donnie and Joan Drives, and one being held up by the Hall descendants not cooperating with the city regarding easements. After discussion,

Alderman Bennett made a motion to accept, and Alderman Hatcher made the second. The motion passed unanimously.

2. Arkansas Heritage Month Proclamation. As May is Arkansas Heritage Month, Mayor Kemp asked the council for a vote of support. Alderman Hatcher made a motion to support this recognition, Alderman Anderson provided the second, and the issue passed unanimously.
3. Planning Commission-Resolution 2018-05, Confirming Planning Commission/Board of Adjustment Appointments. The resolution was read by Mayor Kemp; and after discussion, Alderman Hatcher made the motion to accept. A second was provided by Alderman Frala, and the motion passed unanimously.

Other Business:

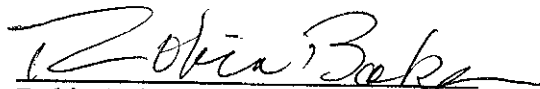
Due to parking issues in the city discussed in prior meetings, the council reviewed Ordinances 81-12 and 83-16. It was agreed that the council would give the ordinances a chance to work and will vote to increase the fines if necessary.

Alderman Kandlbinder stated that driving on Emerald Mountain was getting out of hand due to speeding, ATVs, and motorcycles. He asked the council to consider changing the speed limit from 25 to 20. The council discussed several options to alleviate the issue including targeted enforcement, changing certain roads to fire lanes, and no tolerance for any violations specifically on Skyline Drive, however, no motions regarding this issue were requested.

There being no further business brought before the Council and no comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:50 p.m.

Immediately following the meeting Mayor Kemp administered the Oath of Office for Keith Andrews as a member of the Planning Commission/Board of Adjustment, after which the council members dispersed for the evening.

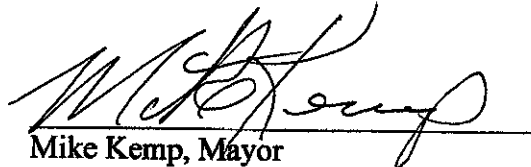
Respectfully submitted,



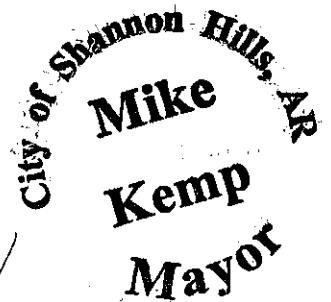
Robin Baker, Recorder

The above minutes were approved as written/corrected on

6-19-16



Mike Kemp, Mayor



**CITY OF SHANNON HILLS
SPECIAL CITY COUNCIL MEETING
July 11, 2018**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present

The sole purpose of this meeting is Resolution 2018-007 regarding the road paving grant.

Mayor Kemp presented and read the resolution to the council. After discussion, Alderman Kandlbinder made a motion to approve, Alderman Blackwell provided the second, and the motion passed unanimously.

There being no comments from the floor regarding this item and no further business before the Council, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson which passed unanimously. The meeting adjourned at 7:03 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 7-24-18.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
July 24, 2018**

The meeting was called to order by Mayor Kemp at 7:011 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept the minutes as written, Alderman Anderson seconded; and the motion passed unanimously. It was brought to the council's attention that the minutes of April 17, 2018, needed to be corrected, changing Item 1, New Business, from Ordinance 2018-04 to Resolution 2018-04.

Department head reports were provided to the Council. There were no comments or questions.

Old Business:

Shamrock Park Update. Mayor Kemp advised the shade structure is in place and looks good. The grant for Phase III will be closed out by month end. The city will possibly receive approximately \$20,000 reimbursement. Phase IV, which includes restrooms, begins once the Phase III grant is closed out.

New Business:

1. Dog Ordinance 2018-05. Ordinance 2018-05, to repeal Ordinance 2007-10, was presented to the council and read by Attorney Benca. After discussion, Alderman Kandlbinder made the motion to approve the first reading of this ordinance. Alderman Anderson provided the second. After a voice vote of six ayes, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and place this ordinance on the agenda for the second reading, reading the title only. Alderman Bennett gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman

Kandlbinder made a motion to accept the ordinance for the second reading and Alderman Anderson seconded. After a voice vote of six ayes, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and place this ordinance on the agenda for the third and final reading, reading the title only. Alderman Anderson gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman Kandlbinder made a motion to accept the ordinance for the third and final reading, and Alderman Bennett gave the second. After a voice vote of six ayes, the motion passed unanimously.

Other Business:

Mayor Kemp advised the council that James Smith has offered to sell the City a parcel of land adjacent to the waste water treatment plant. After discussion, Alderman Frala made a motion for the mayor to proceed with the purchase. Alderman Blackwell provided the second, and the motion passed unanimously.

Chief Aldridge advised the council that the fire department may enter into a contract with Emergency Reporting, a company which is a cloud-based reporting and records management system. He noted that this system is already in use with quite a few of the neighboring departments, such as Bauxite and East End, for example. The cost would be \$700 setup and \$1,420 maintenance per year. There would also be a charge of \$411 per year for Google Maps integration, if desired. Mayor Kemp suggested the chief determine if this is an item which should go out for bid before any contract is finalized.

The chief also informed the council of a new state law for use of Narcan and told of a training grant available. Mayor Kemp stated both fire and police should have this training and once complete, begin use.


Alderman Kandlbinder asked Chief Spears if the parking ordinances were being enforced and if there had been cooperation by the citizens. The chief stated that warnings have been issued, but no tickets at this time.

Alderman Blackwell asked if there had been any progress on the Hall property. The mayor told her there is nothing new at this time.

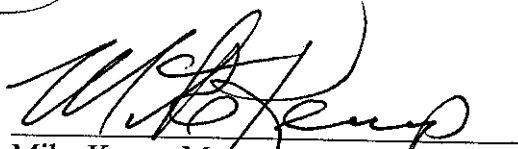


There being no further business brought before the Council and no comments from the floor, Alderman Anderson made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:52 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 8-31-18.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
August 21, 2018**

The meeting was called to order by Mayor Kemp at 6:59 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Bennett advised the start time noted on the July minutes should be corrected to 7:11 p.m. Alderman Anderson made a motion to accept the minutes as corrected, Alderman Blackwell seconded; and the motion passed unanimously.

Department head reports were provided to the Council. Alderman Anderson asked Chief Spears if there were plans to fill the opening at the police department. Chief Spears advised not at this time. Alderman Bennett asked the chief if the parking issues had been resolved and was told that at this time, the department is concentrating on the most congestive streets.

Alderman Kandlbinder asked Jeff Reed about grinder pump issues on Emerald Mountain and if these issues were random or if they are recurring at the same residences. A discussion ensued regarding a possible solution using backflow devices, which are not required on new construction at present but could be required for future construction. Jeff felt this may be a viable solution and could be recommended to persons having grinder problems.

Old Business:

Shamrock Park Update. Mayor Kemp advised Phase III is complete and is process of being closed out.

Mayor Kemp presented a certificate to our police department for Shannon Hills being selected as the second safest city in Arkansas. He also noted the Shannon Hills is the second fastest city in Saline County next to Bryant.

New Business:

1. 2018 Street Improvement Project. Mayor Kemp informed the council that the extra has been paid on the overlay project which may begin before the end of the year. We will not know all the actual streets included until work begins, but Sardis Road, Parts of Shannon Hills Drive and Joan, plus Vimy Ridge are the first to be done.

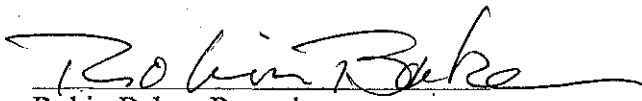
Alderman Frala arrived at 7:16 p.m.

2. Back to School. The mayor advised the City of Shannon Hills usually sponsors a back to school event at Davis Elementary at a cost of \$400.00. Alderman Kandlbinder made a motion to approve the expenditure, Alderman Blackwell provided the second, and the motion passed unanimously.
3. Fallfest. Ms. Meyers advised she is working on acquiring donations for door prizes, etc., and for booth vendors. Alderman Hatcher stated she would donate brooms, and Recorder Baker will donate a quilt.
4. 2017 Audit. Results of the 2017 audit have been received from the state, reviewed and discussed by the City of Shannon Hills city council and other elected officials, plus it will be made available to the public.

Other Business:

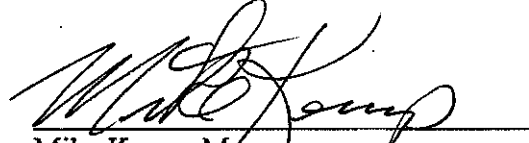
There being no further business brought before the Council and no comments from the floor, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Anderson. The motion passed unanimously, and the meeting was adjourned at 7:30 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on

9-18-18


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
July 24, 2018**

The meeting was called to order by Mayor Kemp at 7:011 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the Council. Alderman Kandlbinder made a motion to accept the minutes as written, Alderman Anderson seconded; and the motion passed unanimously. It was brought to the council's attention that the minutes of April 17, 2018, needed to be corrected, changing Item 1, New Business, from Ordinance 2018-04 to Resolution 2018-04.

Department head reports were provided to the Council. There were no comments or questions.

Old Business:

Shamrock Park Update. Mayor Kemp advised the shade structure is in place and looks good. The grant for Phase III will be closed out by month end. The city will possibly receive approximately \$20,000 reimbursement. Phase IV, which includes restrooms, begins once the Phase III grant is closed out.

New Business:

1. Dog Ordinance 2018-05. Ordinance 2018-05, to repeal Ordinance 2007-10, was presented to the council and read by Attorney Benca. After discussion, Alderman Kandlbinder made the motion to approve the first reading of this ordinance. Alderman Anderson provided the second. After a voice vote of six ayes, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and place this ordinance on the agenda for the second reading, reading the title only. Alderman Bennett gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman

Kandlbinder made a motion to accept the ordinance for the second reading and Alderman Anderson seconded. After a voice vote of six ayes, the motion passed unanimously.

Alderman Kandlbinder made a motion to suspend the rules and place this ordinance on the agenda for the third and final reading, reading the title only. Alderman Anderson gave the second, and the motion passed unanimously. Attorney Benca read the title, and Alderman Kandlbinder made a motion to accept the ordinance for the third and final reading, and Alderman Bennett gave the second. After a voice vote of six ayes, the motion passed unanimously.

Other Business:

Mayor Kemp advised the council that James Smith has offered to sell the City a parcel of land adjacent to the waste water treatment plant. After discussion, Alderman Frala made a motion for the mayor to proceed with the purchase. Alderman Blackwell provided the second, and the motion passed unanimously.

Chief Aldridge advised the council that the fire department may enter into a contract with Emergency Reporting, a company which is a cloud-based reporting and records management system. He noted that this system is already in use with quite a few of the neighboring departments, such as Bauxite and East End, for example. The cost would be \$700 setup and \$1,420 maintenance per year. There would also be a charge of \$411 per year for Google Maps integration, if desired. Mayor Kemp suggested the chief determine if this is an item which should go out for bid before any contract is finalized.

The chief also informed the council of a new state law for use of Narcan and told of a training grant available. Mayor Kemp stated both fire and police should have this training and once complete, begin use.


Alderman Kandlbinder asked Chief Spears if the parking ordinances were being enforced and if there had been cooperation by the citizens. The chief stated that warnings have been issued, but no tickets at this time.

Alderman Blackwell asked if there had been any progress on the Hall property. The mayor told her there is nothing new at this time.

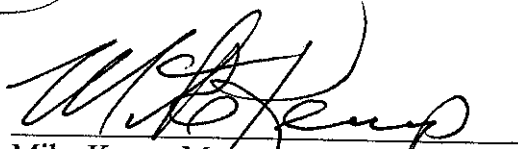


There being no further business brought before the Council and no comments from the floor, Alderman Anderson made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 7:52 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 8-21-18.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
September 18, 2018**

The meeting was called to order by Mayor Kemp at 7:03 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Blackwell had questions regarding the line items for office supplies and LOFTI. Ms. Meyers will check into this and respond. Ms. Meyers also advised the council that the refund from the municipal league legal defense fund had been received. Alderman Bennett made a motion to accept the financial report, Alderman Blackwell seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Frala made a motion to accept the minutes as corrected, Alderman Bennett seconded; and the motion passed unanimously.

Department head reports were provided to the Council. Alderman Kandlbinder asked Chief Spears if there had been any improvement regarding the parking on the mountain. The Chief advised they had been working other issues and had not been focused on parking.

Old Business:

1. Shamrock Park Update. Mayor Kemp advised Phase III is complete but still not closed out. We are awaiting the final inspection.
2. Fallfest Update. Ms. Meyers advised the music has been scheduled. Full House will be the headliner band and other bands and entertainment will fill in during the day. She also advised that donations for the petting zoo are needed for additional animals.

New Business:

1. Land Acquisition Update. Regarding the offer to purchase the Clayton/Beechwood property from James Smith, Mayor Kemp advised the council that Mr. Smith may not be the titled owner. This issue will be checked out.

Alderman Frala arrived at 7:16 p.m.

Mayor Kemp informed the council that he would be willing to sell his lot at the corner of Shannon Hills Drive and Clayton to the city. He asks that this land be used solely for the Shamrock Park District and requested that all documentation regarding this sale be handled by the treasurer in order to avoid any conflicts of interest. Attorney Benca read Resolution 2018-08, and after discussion, Alderman Bennett made a motion to accept, Alderman Frala provided the second, and the motion passed unanimously.


2. County Line at Vimy Ridge Road Easement Update. The mayor advised the council that Harrison Kemp has been retained as the real estate attorney for the easement. The city has offered \$40,000 but the owners are now asking for additional improvements and limitations regarding the land.
3. Noise Ordinance. Chief Spears states that noise is becoming an issue on the mountain. He is asking the council to review Ordinance 99-11 and amend it to include a definition of when noise will become an issue. Attorney Benca will review the ordinance and this issue will be discussed at the next meeting.
4. 2017 Audit. Results of the 2017 audit have been received from the state, and there are no outstanding issues regarding the City of Shannon Hills.

Other Business:

Ms. Meyers advised she has received an email from Tracy at Meadors, Adams and Lee regarding employee insurance. She advised that Qual Choice will be going up approximately \$42.00 per employee but our grandfather status is still preserved. With that, this was still the best cost after comparison with others. After discussion, Alderman Kandlbinder made a motion to accept this insurance for city employees. Alderman Frala gave a second, and the motion passed unanimously.

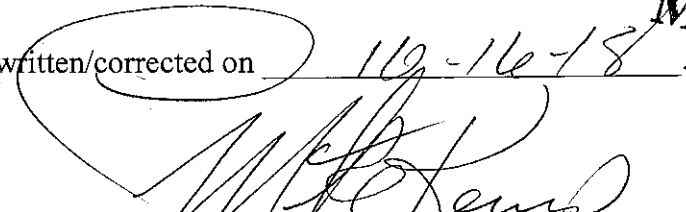
There being no further business brought before the Council and no comments from the floor, Alderman Frala made a motion to adjourn, seconded by Alderman Bennett. The motion passed unanimously, and the meeting was adjourned at 7:45 p.m.

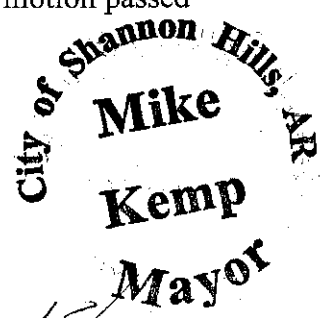
Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on

11-16-18


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
October 16, 2018**

The meeting was called to order by Mayor Kemp at 7:03 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, absent
Alderman Kandlbinder, present
Alderman Frala, arrived late
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. She advised the last check for Shamrock Park Phase III has been received and the grant has been closed out. Alderman Bennett asked if Ms. Meyers had a chance to research the overage in the Office Supplies line item. Ms. Meyers stated she had not had a chance to do so and this would be addressed at the next meeting. Alderman Bennett made a motion to accept the financial report, Alderman Blackwell seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Blackwell advised there was an omission in September's minutes regarding the Voluntary Wellness Program which may reduce employee insurance costs. Alderman Kandlbinder made a motion to accept the minutes as corrected, Alderman Bennett seconded; and the motion passed unanimously.

Alderman Frala arrived at 7:09 p.m.

Department head reports were provided to the Council. Chief Spears advised Ray Kuck, our new officer, would be starting soon. Alderman Kandlbinder asked Chief Spears if there had been any improvement regarding the parking issues on the mountain. The Chief advised they had been working other issues and had not been focused on parking.

Old Business:

1. Shamrock Park Update. Mayor Kemp advised we are now waiting on completed plans for Phase IV.
2. Fallfest Update. Ms. Meyers advised final preparations are underway. Food trucks and music are in place, and the vendor spaces will be marked around the track as the event nears. Donations for the petting zoo are still being accepted. Almost all vendor spots are full and weather permitting, should be good attendance.

3. **Street Overlay Project Update.** Stakes have been placed for distance measurement for the overlay which may start next week, depending on weather. The mayor is hoping this overlay may help reduce the bumps on the Shannon Hills Drive bridge.

New Business:

1. **Land Acquisition Update.** Mayor Kemp spoke with James Smith regarding the offer to purchase the Clayton/Beechwood property. Mr. Smith is now requesting \$5,000 per lot, which is cost prohibitive to the city in light of the fact that one lot is mostly street.

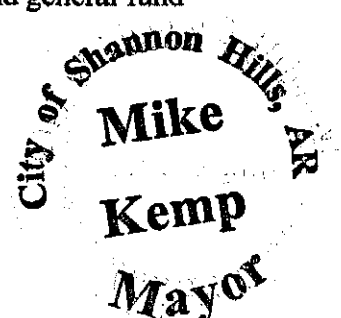
Ordinance 2018-06, Real Estate Purchase. Ordinance 2018-06 was presented to the council and read in its entirety by Attorney Benca. Alderman Bennett made a motion to accept the first reading of the ordinance and Alderman Frala provided the second. After a roll call vote of four ayes, with Aldermen Anderson and Hatcher absent, the ordinance passed.

Alderman Bennett made a motion to suspend the rules and add Ordinance 2018-06 to the agenda for the second reading, reading the title only. Alderman Kandlbinder provided the second, and the motion passed unanimously. Alderman Bennett made a motion to accept the ordinance and Alderman Kandlbinder gave the second. Attorney Benca read the title, and after a roll call vote of four ayes, with Aldermen Anderson and Hatcher absent, the ordinance passed.

Alderman Bennett made a motion to suspend the rules and add Ordinance 2018-06 to the agenda for the third and final reading, reading the title only. Alderman Blackwell gave the second and the motion passed unanimously. Alderman Kandlbinder made a motion to accept the ordinance and Alderman Frala provided the second. Attorney Benca read the title, and after a roll call vote of four ayes, with Aldermen Anderson and Hatcher absent, Ordinance 2018-06 passed.

2. **County Line at Vimy Ridge Road Easement Update.** The mayor reported he advised Attorney Harrison Kemp to proceed with the court filing using the initial appraisals.
3. **Noise Ordinance.** Attorney Benca has not had a chance to review this ordinance and will have an update at the next meeting.
4. **2019 Budget Workshop Schedule.** The mayor feels the council will only need two meetings for next year's budget. Water, Street, and Fire department budgets will be reviewed at the November meeting. Police budget and the General Fund budget will be handled via a special meeting after the November meeting.

Due to holidays and holiday absences, the November regular council meeting will be reset at a date to be named, and the special meeting regarding the police and general fund budgets will be set at the November regular meeting.



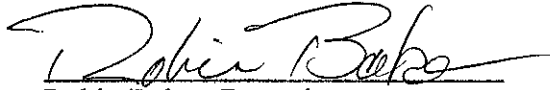
City of Shannon Hills, AR
Mike
Kemp
Mayor

Other Business:

None.

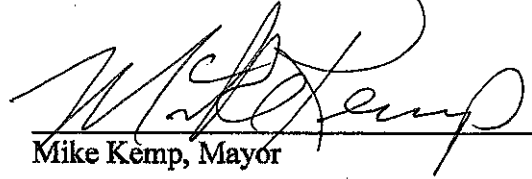
There being no further business brought before the Council and no comments from the floor, Alderman Kandlbinder made a motion to adjourn, seconded by Alderman Frala. The motion passed unanimously, and the meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 11-26-18.


Mike Kemp, Mayor

**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
November 26, 2018**

The meeting was called to order by Mayor Kemp at 7:00 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, present
Alderman Bennett, present
Alderman Anderson, present
Attorney Patrick Benca, present
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett asked if Ms. Meyers had a chance to research the overage in the Office Supplies line item. Ms. Meyers advised the cost of paper has risen substantially, and in addition, she had to purchase two packages of checks this year which increased the line item. Alderman Bennett also asked why the police department line item 79203 had increased so much. Mayor Kemp advised that question would have to be answered by the chief who is not present.

Alderman Frala inquired as to why money is not being put back into the savings accounts. Ms. Meyers advised that due to day-to-day operations, a transfer has not been made. Alderman Bennett made a motion to accept the financial report, Alderman Blackwell seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Bennett made a motion to accept the minutes as written, Alderman Kandlbinder seconded; and the motion passed unanimously.

Department head reports were provided to the Council. Alderman Bennett asked when the police building will be ready for occupancy. Due to Chief Spears' absence, Mayor Kemp stated that the building needs heat and air and could be ready for less than \$10,000 and occupied by the end of the year. He advised the money was probably available, however, is not in the current budget. Mayor Kemp also advised that the heat and air out in the current police building and will need to be repaired. After discussion, the council took no action on these issues.

Old Business:

1. Shamrock Park Update. Alderman Frala suggested that Phase IV of the park improvements might need to be postponed. Mayor Kemp stated the monies used for the park have been obtained by grants and any deviation from the grant requirements is not an option at this time for the City, or we could risk any potential future grants.

2. Fallfest Update. Ms. Meyers advised \$2,645 was received for booth rentals, including \$1,000 donated for Healing Waters. All booth spaces available were rented, and attendance was the highest to date.
3. Street Overlay Project Update. All asphalt is down and both center and fog line striping need to be completed.
4. County Line at Vimy Ridge Road Easement Update. Attorney Harrison Kemp advised the mayor the Hall heirs have dropped the zoning change issue. This matter could be settled soon, however, exactly when is unknown.

New Business:

1. Holiday Rebates. Mr. Passmore advised there could be \$5.00 rebate for all city water customers. Alderman Anderson made a motion to accept the rebate and apply to customers' accounts. Alderman Hatcher made the second, and the motion passed unanimously.
2. Noise Ordinance Discussion. Attorney Benca has been working on this issue and will have a document drafted and presented to the mayor for review by December 10, in time for the next meeting.

Alderman Kandlbinder made a motion to change the order of the agenda and move Item 6 (2019 Fire Department Budget) to Item 3, retaining the order of the remaining agenda items and renumbering them accordingly. Alderman Bennett provided the second, and the motion passed unanimously.

3. 2019 Fire Department Budget. Chief Aldridge presented the 2019 fire department budget to the council. After discussion, Alderman Kandlbinder made a motion to approve the budget. Alderman Bennett gave the second, and the motion passed unanimously.
4. 2019 Water/Wastewater Budget. Mr. Passmore presented the 2019 water/wastewater budget to the council. After discussion, Alderman Kandlbinder made a motion to approve the budget, Alderman Bennett gave the second, and the motion passed unanimously.

Attorney Benca left the meeting at 8:12 p.m.

5. Ordinance 2019-01. Ordinance 2019-01, amending water/wastewater rates, was presented to the council for review and discussion. Alderman Blackwell made a motion to postpone this item to the next meeting in order to allow public input. Alderman Anderson provided the second. After a voice vote, the motion passed five ayes, one nay.
6. 2019 Street Budget. Mr. Passmore presented the 2019 street budget to the council. After discussion, Alderman Kandlbinder made a motion to approve, Alderman Blackwell provided the second, and the motion passed unanimously.

City of Shannon Hills, AR
Mike Kemp
Mayor

Other Business:

Alderman Bennett asked about permit fee rates. Ms. Meyers advised Shannon Hills is comparable with Bryant rates.

Mayor Kemp reminded the council the Christmas parade is set for December 8. Lineup is set for 10:00, the parade will start at 11:00 and follow the usual route—city hall to Davis Elementary.

Alderman Kandlbinder asked about new road striping on Emerald Mountain. Mr. Passmore advised that the workers will be contacted when they return.

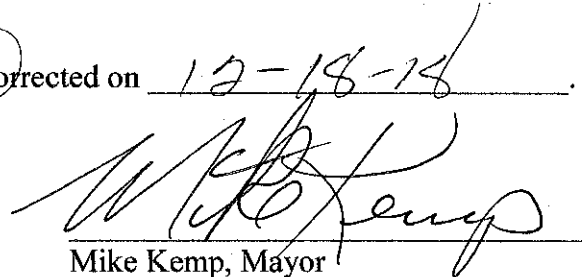
Ms. Meyers advised the city is contracted to pay \$46 per month to have two floor mats replaced with clean mats. She requested permission to purchase two replacements along with a small vacuum cleaner in order to eliminate this expense from the budget. Alderman Kandlbinder made a motion to approve the purchase and discontinue the contract, Alderman Bennett gave the second, and the motion passed unanimously.

There being no further business brought before the Council and no comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 8:31 p.m.

Respectfully submitted,


Robin Baker, Recorder

The above minutes were approved as written/corrected on 12-18-18.


Mike Kemp, Mayor



**CITY OF SHANNON HILLS
REGULAR CITY COUNCIL MEETING
December 18, 2018**

The meeting was called to order by Mayor Kemp at 7:05 p. m. Following the pledge of allegiance and the invocation, roll was as follows:

Mayor Kemp, present
Alderman Blackwell, present
Alderman Hatcher, present
Alderman Kandlbinder, present
Alderman Frala, absent
Alderman Bennett, present
Alderman Anderson, absent
Attorney Patrick Benca, absent
Treasurer Mary Meyers, present
Recorder Robin Baker, present



Treasurer Meyers presented the financial report. Alderman Bennett asked if Ms. Meyers had a chance to research the overage in police department line item 79203. Ms. Meyers advised the accountant has been out of the office, and she has not yet been able to get an answer. Alderman Bennett made a motion to accept the financial report, Alderman Kandlbinder seconded, and the motion passed unanimously.

Minutes of the prior meeting were provided to the council. Alderman Kandlbinder made a motion to accept the minutes as written, Alderman Bennett seconded; and the motion passed unanimously.

Department head reports were provided to the Council. There were no comments.

Old Business:

1. Shamrock Park Update. Mayor Kemp advised advertising for restroom bids will begin soon.
2. County Line at Vimy Ridge Road Easement Update. The mayor advised that Attorney Kemp states the Hall heirs want to negotiate, but he feels they are wasting time. The matter is continuing.

New Business:

1. General Election and Runoff Election Payment. Mayor Kemp provided the council the bill for the elections. After discussion, Alderman Bennett made a motion to pay the bill, Alderman Kandlbinder provided the second, and the motion passed unanimously.
2. Resolution 2018-09, East-West Linkage Sidewalk Grant Agreement. The mayor presented Resolution 2018-09 confirming the grant agreement for sidewalks from Vimy

Ridge to CADC. The sidewalk will ultimately extend to Joan Drive. Alderman Kandlbinder made a motion to approve with Alderman Bennett providing the second. The motion passed unanimously.

3. Police Department Offices. The council was advised the HVAC bids are still outstanding at this meeting. After discussion, Alderman Kandlbinder made a motion to approve up to \$6,000 to repair/replace HVAC for the police department. Alderman Blackwell gave the second, and the motion passed unanimously.
4. Noise Ordinance Discussion. Due to the absence of Attorney Benca, Alderman Bennett requested this matter be postponed until the January meeting. After discussion, Alderman Bennett made a motion to postpone this discussion until January, Alderman Hatcher gave the second, and the motion passed unanimously.
5. General Fund Budget. The general fund budget was included in the packets given to the council. Mayor Kemp advised the Marketplace Fairness Act should go into effect in 2019, so revenue is expected to go up. Alderman Kandlbinder made a motion that in order to save money, the entire council should take a pay decrease in the amount of \$50.00. Alderman Hatcher provided the second. The motion passed unanimously. However, the legality of this issue is questioned, so Alderman Kandlbinder withdrew his motion, which negated the vote. Discussion ensued, and at 8:05 p.m., Mayor Kemp requested a recess.

Mayor Kemp called the meeting back to order at 8:21 p.m., and discussion regarding the budget resumed. Alderman Bennett made a motion to accept the 2019 General Fund Budget and Alderman Kandlbinder provided the second. During the voice vote, two nays were noted, so a roll call vote was required. Alderman Blackwell and Alderman Hatcher voted nay to the budget approval. Alderman Kandlbinder and Alderman Bennett voted aye to the budget approval. Alderman Frala and Alderman Anderson were absent. Due to the tie vote, the 2019 General Fund Budget failed to pass, and a special meeting was scheduled for January 2, 2019, at 7:00 p.m. in order to pass the budget, provided it complies with Arkansas State Law.

Other Business:

Ms. Meyers reminded the council of the Municipal League Winter Conference January 16 through 18 and requested any council members wanting to attend let her know as soon as possible.



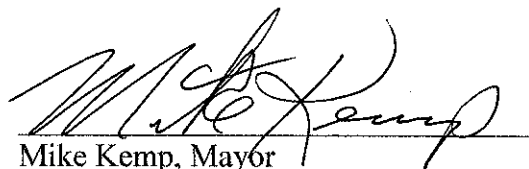
There being no further business brought before the Council and no comments from the floor, Alderman Bennett made a motion to adjourn, seconded by Alderman Kandlbinder. The motion passed unanimously, and the meeting was adjourned at 8:29 p.m.

Respectfully submitted,



Robin Baker, Recorder

The above minutes were approved as written/corrected on 1-15-19.



Mike Kemp, Mayor

